

## SHS Club Minutes Form for New Clubs

Minutes for month# \_\_\_\_\_

Name of Club:

Club Advisor:

Location/ Time of Meetings:

Presidents:

### **Meetings: (use more sheets if necessary)**

Date:

Agenda:

Date:

Agenda:

Date:

Agenda:

Date:

Agenda:

**Money/Fundraisers: (List all recent fundraisers and donations to charity here. Make sure to include money spent and profits, if applicable.)**

**Current Club Balance:**

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_